

KENTUCKY BOARD OF HOME INSPECTORS

OCTOBER 11, 2011

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions on October 11, 2011.

MEMBERS PRESENT

J.R. Bone, Board Chairman
Mark Schmidt, Vice Chairman
Ken Fister
Steve Pennington
Kevin Farris
Michael D. Green

Occupations and Professions Staff

Jeremy Horton, Deputy Executive Director
Tony Crockett, Board Administrator

Others

Mark Brengelman, Office of The Attorney General
Steve Keeney, Professional Learning Institute
Don Gaines, A-Pass Weikel

A meeting of the Kentucky Board of Home Inspectors, Complaint Committee, was called to order at 9:05 a.m., Tuesday, October 11, 2011 at the Office of Occupations and Professions. A motion was made by Mr. Farris to go into closed session per KRS 61.810 (1)(c) and (j), seconded by Mr. Bone. A motion was made by Mr. Schmidt to come out of closed session, seconded by Mr. Farris. The committee meeting adjourned at 10:41 a.m.

CALL TO ORDER

A meeting of the Kentucky Board of Home Inspectors was called to order by Board Chairman, J.R. Bone at 10:47 a.m. on Tuesday October 11, 2011 at The Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Minutes of the September 13, 2011 meeting were presented for the Board's review. Mr. Schmidt made a motion to approve the minutes with applied corrections. Mr. Farris seconded and carried unanimously.

BOARD MONTHLY FINANCIAL REPORT

Mr. Schmidt made a motion to approve the financial report for the months of September and October 2011. Mr. Fister seconded and carried unanimously.

Mr. Fister made a motion to reduce the licensure renewal application fee from \$500.00 to \$400.00 effective July 1, 2012 to June 30, 2014 to be promulgated into administrative regulation 815 KAR 6:010(5), with the licensure renewal application fee of \$500.00 effective July 1, 2014 and thereafter. Mr. Green seconded and carried unanimously. This fee is based on a biannual cycle.

Mr. Green made a motion for the Board to explore revising the biannual renewal application cycle to one year. Mr. Farris seconded. Mr. Pennington abstained.

Mr. Green made a motion to ask Mr. Brengelman to amend 815 KAR 6:010(5)(2) to reflect the renewal application fee to \$200.00 per year. Mr. Farris seconded and carried unanimously.

Mr. Green made a motion to ask Mr. Brengelman to amend 815 KAR 6:010 to reflect separate administration regulations per each existing section. Mr. Farris seconded and carried unanimously.

Mr. Horton discussed with the Board that a reduction in fees could eventually put their cash balance in the red and affect their ability to continue to provide essential services and pay expenses including O & P administrative fees. The Board took no further action, and the prior votes of the Board to reduce licensure fees, as above, remain the final action of the Board.

LICENSURE REPORT

The Board reviewed the Licensure Report for the month of September 2011. The report reflected that there are currently 342 active licensees while 281 were either expired or terminated. The following licenses were issued for the month of September:

- Hollis Atwell
- Gary H. Keller
- Robert W. Lewis
- Gary W. Mehler
- Joshua P. Ross

The following renewal applications were approved for the month of September:

- William Box
- Reid S. Buchanan

- Garth Hooks
- Timothy Jackson

Mr. Green made a motion to approve the Licensure Report; Mr. Schmidt seconded and carried unanimously.

OPERATIONS AND PROFESSIONS REPORT

Mr. Horton reported that he has no new information pertaining to the appointment of the new Board members.

Mr. Horton discussed with the Board the recent emails from Ms. Tivitt. The emails were pertaining to the board no longer utilizing the services of Office of Investigator General and personnel changes within the Office of Occupations and Professions.

BOARD CHAIRMAN'S REPORT

Mr. Bone asked the Board to marshal articles for the newsletter pertaining to:

- The amount of C.E.U.'s needed for renewal per year.
- Update on Manufactured Housing C.E.U.'s

BOARD COUNSEL REPORT

Due to a scheduling conflict, Mr. Brengelman reserved his report until the November meeting.

OLD BUSINESS

There was no Old Business to report.

NEW BUSINESS

Mr. Pennington made a motion to install Mr. Schmidt as the Board's new chairman. Mr. Fister seconded and carried unanimously.

Mr. Schmidt made a motion to install Mr. Farris as the Board's new vice chairman. Mr. Pennington seconded and carried unanimously.

Mr. Green made a motion to approve the amending of the per diem administrative regulation. Mr. Schmidt seconded and carried unanimously.

The Board agreed to keep the 2012 meeting dates to the second Tuesday of every month.

EDUCATION COMMITTEE REPORT

No action(s) taken.

APPLICATION COMMITTEE REPORT

Mr. Schmidt made a motion to approve the actions of the Applications Committee. Mr. Farris seconded and carried unanimously.

COMPLAINT COMMITTEE REPORT

Mr. Schmidt updated the Board on the actions of the Complaint Committee.

TRAVEL AND PER DIEM

Mr. Fister made a motion to approve travel and per diem for the meeting dated October 11, 2011. The motion was seconded by Mr. Farris and carried unanimously.

ADJOURNMENT

Mr. Farris made a motion to adjourn the meeting. The motion was seconded by Mr. Green and carried unanimously.

The meeting was adjourned at 1:06 p.m.

Approved by the Board,

Tony Crockett

Board Administrator